



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES November 18th, 2025

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Paul Dykast, President
- Katrina Clouse
- Rob Zurfluh
- Chad Weaver
- Tonya Fagan

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Randy Boyer on behalf of the volunteer association.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

CONSENT AGENDA: Clouse moved to accept consent agenda which consisted of minutes of October, payment of bills, check review, and 2025-26 expenditure sheet. Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan, Zurfluh)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:

Weaver moved to accept the agenda. Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan, Zurfluh)

INTRODUCTION OF GUESTS: None

CORRESPONDENCE: Chief White read 2 “thank you” cards from 1) SCIO Cares, 2) Peterson family

STAFF REPORTS:

Chief White –1) We have received our first 2 tax installments from the Linn County Treasurer and are no longer in the “cash carry-over” phase. 2) We had \$390K across the 2 main bank accounts when we ended “cash carry-over” so that is our cushion. 3) We are still waiting on checks from various organizations. We are waiting on a \$10K check from VFC, \$48K check from the Palisades Fire, \$39K check for the North Carolina deployment, \$35K for the Cram Fire, \$3K for the Moon Fire, \$89K for the Flat Fire, and \$14K from our insurance company. The total that we are waiting on is \$238K. 4) Chelsea Braatz has worked her last day with us. She was working on a SAFER grant which is now expiring. She is burning through some saved vacation and her last day on the books will be November 26th. 5) We currently have 2 going through the onboarding process. 6) Halloween was a big success at Station 91. Chief estimates we had about 400

people come through the station. 7) Chief has included the schedule for the community food and gift drive in the board packets. Santa Night in Crabtree will conflict with the annual parade in Scio. 8) Still no word on the SAFER or AFG grants. The FEMA website is finally back up after the government shutdown. 9) So far, we have installed 62 smoke detectors using the OSFM grant. 10) Chief is putting the final touches on the Crabtree water pipe. 11) We have the OFDDA conference this coming weekend. Chief would like to meet for breakfast on the first morning to talk about the schedule and what classes we should take. 12) Chief has included a schedule of events that the district usually participates in during the year for the board's convenience. 13) Chief is still working on ISO information. The rater recently had surgery and is slowly getting back to work.

Administrative Assistant – 1) Amy the board members additional information as to when the district typically sees deposits from the Linn County Treasurer. 2) Amy gave the board details on how they should submit receipts for reimbursement of expenses incurred at the OFDDA conference.

Volunteer Association – Chief Boyer wanted to express his praise for Terrie and Mark Barker for their tireless work on the Community Food and Gift Drive. Chief Boyer took some time to explain how the food and gift drive works.

OLD BUSINESS:

None

NEW BUSINESS:

FIRE CHIEF EVALUATION – Dykast suggested that the board skip this evaluation. Clouse stated that it seems like we just did an evaluation. Clouse also stated that there are procedures listed in the volunteer handbook that would guide a volunteer on what to do if they had an issue. Boyer stated that the evaluations happen so often that it's difficult for the officers to come up with constructive material. Zurfluh asked how the board is supposed to evaluate the chief because they only see him on board nights.

Clouse moved to change the chief's evaluation to once per year instead of every 6 months (next evaluation being done in June of 2026). Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan, Zurfluh)

REVIEW OF BUDGET BUILDING PROCESS – Chief took some time to outline the differences between a fire department and a fire district with respect to funding. He showed that the district's income is fairly predictable and can be calculated out for several years. He then did the math to show how he came up with the projected income for the current fiscal year. He talked about development and how it's affects are minimal with regard to the district's income. There was discussion about using grants to fund district activities.

PUBLIC COMMENT: None

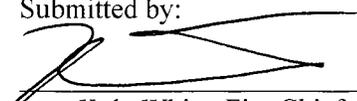
AGENDA SUGGESTIONS: Clouse asked if we found out any additional information about the Station 93 burglary. Chief stated that LCSO investigated and was unable to find the missing equipment or the person or persons responsible.

GOOD OF THE ORDER & BOARD COMMENTS: Fagan thanked Chief White for going to the Crabtree Neighborhood Watch meeting.

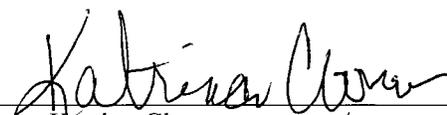
NEXT MEETING: Board Meeting on December 16th, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: **Dykast adjourned the meeting.** Meeting adjourned at 7:52 PM

Submitted by:



Kyle White, Fire Chief



Katrina Clouse, secretary/treasurer