



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES September 18th, 2025

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- ☒ Paul Dykast, President
- ☒ Katrina Clouse
- ☐ Rob Zurfluh
- ☒ Chad Weaver
- ☒ Tonya Fagan

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Randy Boyer on behalf of the volunteer association.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

CONSENT AGENDA: Clouse moved to accept consent agenda which consisted of minutes of July, payment of bills, check review, and 2025-26 expenditure sheet. Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:

No objections – approved without a vote.

INTRODUCTION OF GUESTS: None

CORRESPONDENCE: None

STAFF REPORTS:

Chief White –1) We are halfway through the cash-carryover phase and still have \$330,000 in the bank not counting reserve accounts. 2) We started a smoke detector give-away program and already have more requests than we have smoke detectors. We are reordering more from the state fire marshal. 3) We have onboarded 5 new volunteers in the past 2 weeks and have 2 currently going through the process. 4) At this point, we expect to have 6 members participating in the Santiam Fire Training Academy which starts in January. 5) Last night we burned a 4-5 acre field for training. We have placed the pictures up on our Facebook page. 6) We currently have a burn ban in place which is scheduled to be lifted October 1st. The burn ban is weather dependent and may get extended if we don't get enough rain by October 1st. 7) We

will be holding an in-house EMR class this fall. 8) We received a reimbursement check for the Rowena fire. We will be voting on a resolution to accept this check in New Business. 9) We have submitted the reimbursement packet for the Flat Fire. 10) Chief is preparing to submit an application for an ETA grant to purchase and install a new base radio on the counter in the foyer. 11) Chief has applied for an SDAO Safety and Security grant to install security cameras at Fire Station 93. This is a 50/50 shared grant. 12) Chief and Amy had a good meeting with Koopman Consulting regarding accounting and Quickbooks. Koopman believes they can offer Amy some tools to streamline her accounting and save her time and reduce her workload. At this point, it doesn't look like this will cost the district any additional money. 13) Chief has submitted a request for reimbursement for last year's VFC grant which is just shy of \$10K and he has signed the agreement for next year's VFC grant. 14) We have submitted an amendment to FEMA to reallocate funds within the SAFER grant but there might not be enough time to get the amendment approved before the end of the grant. 15) A couple weeks ago we sustained some damage to FS91. A firefighter attempted to drive a brush rig out of the station with an apparatus door open. The door hit the station and pushed a wall out of plumb. Chief filed an insurance claim and the insurance company sent a contractor and adjuster out to survey the damage. The damage is estimated to be about \$13K and the district has a \$1,000 deductible. 16) We were scheduled to do crack sealing and restriping of the parking lot at Station 91 but had to cancel because there were cars parked in the parking lot that belonged to firefighters who had deployed on a conflagration. The deployed firefighters had taken their car keys with them. The crack sealing has been rescheduled for 9/26. 17) Chief has met with the representative from ISO and has been working with surrounding districts to complete their required information. 18) Chief presented a document to the board that showed the reimbursement amounts the district received for personnel and apparatus during the FY 24/25 year. He also explained the position that Chief LaBelle holds with the state fire marshal's incident management team and how it affects the district. 19) Upstaffing ends next Tuesday. 20) The district is still waiting for reimbursement for North Carolina and Los Angeles. 21) The district has placed the Stayton SCBA bottles in service and the board will be voting to surplus the old bottles today. 22) The branch manager for Umpquah plans on being at next month's board meeting and hand-delivering the board's signature cards. This is predicated on the new board members going in and filling out the paperwork. 23) Chief found a deal on used AEDs and purchased 7 to outfit various response vehicles.

Administrative Assistant – Chief, speaking on behalf of Amy, reminded the board to register to attend the OFDDA conference in November. Chief spoke on the importance of attending board training.

Volunteer Association – 1) Randy Boyer talked about football standby and SCIO Cares day which will be held October 4th.

OLD BUSINESS:

None

NEW BUSINESS:

RESOLUTION 2025-09 – Rowena Conflagration – The fire district received a reimbursement check from the Oregon State Fire Marshal's Office for their deployment to the Rowena Fire. The amount of the check was \$19,778.14. This resolution authorizes the district to accept and appropriate the funds.

Clouse moved to accept Resolution 2025-08. Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan)

RESOLUTION 2025-10 – Surplus SCBA Bottles – As noted in Staff Reports, the district has swapped out of the old SCBA bottles and into the newly-acquired SCBA bottles that were bought from the Stayton Fire District. Chief is requesting the board declare the old SCBA bottles surplus.

Weaver moved to approve Resolution 2025-10. Fagan seconded the motion. Motion carried (Yes – Dykast, Clouse, Weaver, Fagan)

PUBLIC COMMENT: Doug Branch thanked the board members who served food at the National Night Out.

AGENDA SUGGESTIONS: Fagan would like to see a list of the trucks and their age. Clouse would like to know their life expectancy. Chief told the board that this topic was discussed with the previous board and he has electronic copies of the apparatus replacement plan. Chief said he would email it to the board. Chief talked briefly about the needs of the district with regard to apparatus replacement and SCBA replacement.

GOOD OF THE ORDER & BOARD COMMENTS: Clouse asked what the plan is for Halloween. Chief stated that we would have an open house at Station 91 and was unsure what, if anything, was planned for Station 92. Fagan thanked the chief for his efforts and shared a story about a citizen who recently talked with her about her son becoming a volunteer. Fagan also referenced a story from Arizona about 2 firefighters who had died in a vehicle collision and wanted to share her appreciation for all of the firefighters who put themselves in harms way. Weaver asked if it would be appropriate for him to host a BBQ for the volunteers.

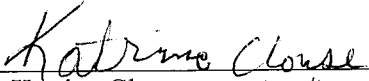
NEXT MEETING: Board Meeting on October 21st, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: Dykast adjourned the meeting. Meeting adjourned at 7:37 PM

Submitted by:



Kyle White, Fire Chief



Katrina Clouse, secretary/treasurer