



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS **MEETING MINUTES** **January 21, 2025**

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- ☒ Paul Dykast, President
- ☒ Sioux Ellis, Vice President
- ☐ Pat Traeger, Secretary/Treasurer
- ☒ Larry Brown, Director
- ☒ Katrina Clouse, Director

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Nick Riedel, Mayor Nuber, multiple members of the public and the fire district.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

CONSENT AGENDA: Katrina Clouse moved to accept consent agenda which consisted of minutes of October, payment of bills, check review, and 2024-25 expenditure sheet. Sioux Ellis seconded the motion. Motion carried. (Yes – Paul Dykast, Ellis, Larry Brown, Clouse)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA: Chief White Suggested we move Glenn from Accuity up in the order before Old Business. Ellis moved to accept the agenda. Clouse seconded the motion. Motion carried. (Yes –Dykast, Ellis, Brown and Clouse)

SPECIAL SPEAKER: Glenn from Accuity talked at great lengths about the results of last year's audit and the district's current financial state. The district ended FY 24/25 with around \$700K in cash. The district is in a good position to cover expenses from the start of the fiscal year until tax revenue starts to come in. Due to a lack of staff, the board will need to be more involved in oversight.

INTRODUCTION OF GUESTS: None

CORRESPONDENCE: Chief White read a document from the Linn County Clerk regarding the upcoming election of 3 board positions.

STAFF REPORTS:

Chief White –1) Received 94.9% of the taxes owed the district. 2) Tender 92 and 2 firefighters are currently deployed to California. 3) Chief White displayed a red medical bag that the district received on a

medical grant from OHA. The medical supplies in the bag are intended to be used for MCIs and active shooter situations. 4) We have 4 members who started the Santiam Academy. 5) We have received 2 new volunteer applications within the last month. If these new members are onboarded, it will bring the roster to 23 new volunteers since the chief was hired in June 2023 and will bring the roster to 45 total active members. 6) survey is going on right now. 7) response report in board packet is now tracking responses by station. 8) Chief met with Rep Jami Cate last week to talk about financing. 9) Appreciation event will be March 1st at the Tallman Brewery. 10) We had a burglary at Station 93 within the last month. The thieves took about \$1,500 worth of equipment. Chief White is working with PSA and LCSO. 11) Chief White talked about the individuals from our response area that were arrested in California impersonating firefighters.

Volunteer Association – Nick Riedel talked about “Feed the Boot”, “Santa Night” at Station 92, and food box distribution. Riedel also informed the board that the volunteer association recently held nominations for board positions. The new president is Tomas Byington and vice president is Titus Faulkner.

OLD BUSINESS:

None

NEW BUSINESS:

RESOLUTION 2025-01 (DIXON CONFLAGRATION)

Resolution to accept a check from the Oregon State Fire Marshal in the amount of \$31,512.80.

Clouse moved to accept Resolution 2025-01. Ellis seconded the motion. Motion carried (Yes – Dykast, Ellis, Brown, and Clouse)

RESOLUTION 2025-02 (COMMUNICATION MAINTENANCE)

Resolution to accept a check from the Emergency Telephone Association which was issued as a grant.

Motion carried. (Yes – Dykast, Ellis, Brown and Clouse)

HOLIDAY/PAID TIME OFF DOCUMENT – Chief White would like the board to reaffirm the official district holidays, approve a sick leave accrual rate for full time employees, and decide on a maximum “bank” for employee sick leave. Once approved, this document will be added to the employee handbook for quick reference. There was much discussion regarding which district’s rules the Recruitment and Retention Coordinator is subject to. There was discussion regarding the maximum balance of sick leave and the maximum carry-over. Discussion was tabled until the next meeting

PUBLIC COMMENT: Mayor Debbie Nuber thanked the firefighters for helping them through her husband’s sickness.

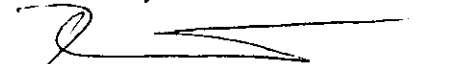
AGENDA SUGGESTIONS: Chief would like to talk about the PTO for employees, Ellis would like to talk about moving Amy back to the front desk.

GOOD OF THE ORDER & BOARD COMMENTS: Ellis wanted to let the public know that she decorates various items for the appreciation event and that she does that with her own money and doesn’t use district money.

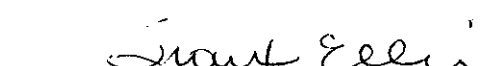
NEXT MEETING: Board Meeting on February 18th, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: **Dykast adjourned the meeting.** Meeting adjourned at 7:57 PM

Submitted by:



Kyle White, Fire Chief



Sioux Ellis, Vice President