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## SCIO FIRE DISTRICT

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P.O. Box 1 Scio, OR 97374 \* 503-394-3000

### BOARD OF DIRECTORS MEETING MINUTES June 17th, 2025

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

**Board of Directors:**

- ☒ Paul Dykast, President
- ☒ Sioux Ellis, Vice President
- ☐ Pat Traeger, Secretary/Treasurer
- ☒ Larry Brown, Director
- ☒ Katrina Clouse, Director

**OTHERS IN ATTENDANCE:**

Fire Chief Kyle White, AA Amy Watson, Randy Boyer on behalf of the volunteer association, various members of the public.

**CALL TO ORDER:** The meeting called to order at 7:00 pm by President Paul Dykast.

**ATTENDANCE:** Roll called. Quorum established.

**FLAG SALUTE:** Flag Salute led by President Paul Dykast.

**CONSENT AGENDA:** Sioux Ellis moved to accept consent agenda which consisted of minutes of May, payment of bills, check review, and 2024-25 expenditure sheet. Larry Brown seconded the motion. Motion carried. (Yes – Paul Dykast, Sioux Ellis, Larry Brown, Katrina Clouse)

**ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:** Ellis moved to accept the agenda. Clouse seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown, Clouse)

**INTRODUCTION OF GUESTS:** None

**CORRESPONDENCE:** We received a very nice thank you card from the Scio Country Quilters thanking us for the use of our community room during the Lamb and Wool Fair.

**STAFF REPORTS:**

*Chief White* – 1) We have collected 100.3% of the taxes we expected to collect so far. 2) We have received a \$20,000 reimbursement check from the VFC slip in grant program. 3) We received a \$48,000 reimbursement check from FEMA for the SAFER grant. 4) We have not heard any word on the AFG grant. 5) Chief is working with Chief Eckhart from Jefferson on submitting an application for the next SAFER grant, which is closing soon. 6) Shout out to the volunteers for showing up for a house fire on Gilkey last Friday. Water was scarce. Chief is working on finding a better water source for the Crabtree

area. 7) We have a house burn scheduled for June 28<sup>th</sup> on Hwy 226 near Richardson Gap. 8) Last week we swapped out the large propane tank at Station 92. Larry Brown was able to find a contractor to swap the tanks at no cost to the district. 9) Upstaffing starts July 1<sup>st</sup>. We will have 2 firefighters on duty from 10am to 8pm from July 1<sup>st</sup> through September 23<sup>rd</sup>. 10) We dropped Brush 96 off at Wireworks in Salem and they are currently installing emergency lights. 11) Last week we sent Rich LaBelle to the Rowena Fire near The Dalles. This morning we sent a Type 6 to the Alder Springs fire near Sisters. 12) While our firefighters are on deployment, we are allowed to hire backfill. So we will have 2 firefighters overnight at the station during this deployment.

*Administrative Assistant* – 1) Amy presented the results of the recent election to the board. The new board members will be Tanya Fagan, Chad Weaver, and Rob Zurfluh.

*Volunteer Association* – 1) Randy Boyer stated that the volunteer association had no report.

## **OLD BUSINESS:**

BUDGET HEARING – President Dykast opened the budget hearing for public comment. Chief White stated that at the previous budget committee meeting, he indicated that he would come up with a more accurate number for the cash carryover. He stated that the new cash carryover number is \$550,000 with another \$87,000 expected to be coming in as a result of 2 EMACs that the district sent members to.

Ellis moved to approve the 25/26 budget in the following amounts:

- (1) \$1,203,928 General Fund,**
- (2) \$219,200 Equipment Reserve Fund,**
- (3) \$149,977 Building Reserve Fund,**
- (4) \$35,000 OSFM Grant,**
- (5) \$10,000 VFC Grant, and**
- (6) \$121,800 SAFER Grant,**
- (7) to levy the District's permanent tax rate of \$1.2745 per thousand, and**
- (8) To approve the Bonded Debt requirement of \$261,144.**

Clouse seconded the motion. Motion carried (Yes – Dykast, Ellis, Brown, Clouse)

RESOLUTION 2025-07 – ADOPT FY 25/26 BUDGET

Ellis read Resolution 2025-07 out loud to the board members.

Ellis moved to approve Resolution 2025-07. Brown seconded the motion. Motion carried (Yes – Dykast, Ellis, Brown, Clouse)

President Dykast closed the budget hearing.

## **NEW BUSINESS:**

BADGE PINNING CEREMONY FOR ACADEMY GRADUATES – Chief White swore in 4 members who recently graduated from the Santiam Fire Training Academy; Elizabeth McDowell, Stephanie Stockburger, Coleman Ward, and Josh Milstead. Families then pinned badges on the graduates. Chief White highlighted that Josh Milstead received the coveted Ember Award from the academy.

FIRE CHIEF EVALUATION – The board took some time to review evaluation forms that had been filled out by the officers and the board members and gave the fire chief feedback.

ADDRESS POTENTIAL BOARD MEMBER CONFLICT – Ellis had voiced a concern that a new board member is also a business owner that the district uses for vehicle maintenance. President Dykast stated that

Chief White had made contact with the district's attorney to get a ruling on the conflict. The attorney stated that there wasn't a conflict simply by being a board member and that if a vote came before the board that would benefit the business owner, he would need to recuse himself from the vote. President Dykast stated that he had talked with the Oregon Ethics Commission who echo's what our attorney had said. Ellis was satisfied with this explanation.

**PUBLIC COMMENT:** None

**AGENDA SUGGESTIONS:** Chief White stated that at the next board meeting we will swear in the new board members.

**GOOD OF THE ORDER & BOARD COMMENTS:** President Dykast thanked outgoing board members Larry Brown and Sioux Ellis for their time an effort as board members. Clouse asked about drafting water from swimming pools.

**NEXT MEETING:** Board Meeting on July 15th, 7 p.m. Station 91 – 38975 SW 6<sup>th</sup> Avenue, Scio OR

**ADJOURNMENT:** Dykast adjourned the meeting. Meeting adjourned at 7:45 PM

Submitted by:

  
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Kyle White, Fire Chief

  
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Sioux Ellis, Vice President