



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES December 16th, 2025

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Paul Dykast, President
- Katrina Clouse
- Rob Zurfluh
- Chad Weaver
- Tonya Fagan

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Terrie Barker on behalf of the volunteer association.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

CONSENT AGENDA: Weaver moved to accept consent agenda which consisted of minutes of November, payment of bills, check review, and 2025-26 expenditure sheet. Fagan seconded the motion. Motion carried (Yes – Dykast, Weaver, Fagan, Zurfluh)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:

Chief White added 2 resolutions.

Weaver moved to accept the agenda. Fagan seconded the motion. Motion carried (Yes – Dykast, Weaver, Fagan, Zurfluh)

INTRODUCTION OF GUESTS: None

CORRESPONDENCE: Chief White read a thank you from a citizen who received food from the annual Food and Gift Drive.

STAFF REPORTS:

Chief White –1) We have received 92.8% of the taxes we expect to get this year. 2) Later this month, we will be making our bond payment which will be about \$250K. 3) We have received a check from the VFC for \$9,400 which was a reimbursement for a grant the district received last year. There is no need to do a resolution because the money was expected and budgeted for. 4) We received a \$48K check for the Palisades Fire. There is a resolution for this money that the board will vote on later tonight. 5) We received a check for the North Carolina deployment we sent Rich LaBelle to. There is a resolution that the board will be voting on later tonight. 6) We are still waiting on a check for the Cram Fire which will be

about \$35K, Moon which will be about \$3K, and Flat which is about \$89K. Cram, Flat, and Moon have been delayed because the state fire marshal didn't like the language in a 2022 resolution the board passed regarding backfill. Chief White has worked with OSFM to draft language that is acceptable and now, the payments should be processed. 7) We received a grant from SDIS (our insurance company) to install security cameras at Station 93. Chief hired SMTA to install the cameras. This is a cost-sharing grant. The cost to the district was about \$2K and the cost to SDIS was about \$2,500. The district has received a check from SDIS and there is a resolution that the board will vote on later tonight. 8) The district received an ETA (Emergency Telephone Association) grant to install a new desktop radio in the entrance to the station. It's a partial grant. So ETA will cover the cost of the radio and install and the district will cover the cost of installing a mast through the roof of the fire station. The mast has been installed and we are waiting on the radio company to install the radio. 9) We have 2 people going through the onboarding process and have 5 scheduled to go to the Santiam Academy which starts next month. That number is down from 7 because we have 2 opt out. 10) We currently have 3500 followers on our Facebook page. Over the past month leading up to the finale of the Food and Gift Drive, Chief has made several social media posts. Over the past month, our social media posts have reached 23,000 people. Last week, Chief made a post that said we need more food. That post was viewed 6100 times. Last weekend, Chief received word that several tags had been taken off of the tree and the gifts not returned. Chief made a post asking anyone who took a tag to return the tag or drop off the gift(s). That post was viewed 8300 times! 11) We have installed 70 smoke detectors using the grant from the state fire marshal and have put in an order for another 25. 12) We paid out for points at drill a couple weeks ago. Chief detailed the points system for the new board members. The most active member was a cadet who received 302 points. Unfortunately for him, cadets don't get paid. The third most active volunteer with 173 points was Mandy Boyer. The second most active volunteer with 177 points was Roberto Delamontaigne. The most active volunteer with 252 points was Jeannie White. 13) We have a house on Garden Drive that we are planning on burning down for training. At this point, the burn is scheduled for January 3rd assuming the homeowner can get their obligations done beforehand. If the homeowner can't complete everything by January 3rd, we will push it to January 24th.

Administrative Assistant – 1) Amy included reimbursement forms in the board packets and stated that she is still waiting for reimbursement forms from the OFDDA conference from Weaver and Clouse. 2) Amy detailed some specifics with the company that delivers propane to Station 92. 3) Amy thanked Angela Zurfluh, Sue and Steve Ellis for helping decorate the station for the holidays. 4) Amy talked about the bond payment to Truist that will happen this month. 5) Glen Kerns from Accuity will be at the next board meeting to go over the findings of last year's audit.

Volunteer Association – Terrie Barker thanked Chief White for his social media posts regarding the Food and Gift Drive. Barker also thanked the board members for attending the various events over the past month stating that it really helps with volunteer morale. For Santa Night, the volunteers put in about 100 man hours which generated 11 elves, 1 Santa, and 1 grinch. It is estimated that 40 kids and 100 adults showed up. Feed the Boot generated \$4,185.02. The Food and Gift Drive required 441.5 man hours. They were able to serve 59 family which includes 119 kids and 121 adults. The volunteer association has also partnered with Toys for Tots to help provide toys to Second Chance in Albany and the Stars Program.

OLD BUSINESS:

None

NEW BUSINESS:

RESOLUTION 2025-13 – Palisaded EMAC Deployment – The fire district received a reimbursement check from the Oregon State Fire Marshal's Office for their deployment to the Palisades Fire in California. The amount of the check was \$47,989.45. This resolution authorizes the district to accept and appropriate the funds.

Weaver moved to accept Resolution 2025-13. Fagan seconded the motion. Motion carried (Yes – Dykast, Weaver, Fagan, Zurfluh)

RESOLUTION 2025-14 – North Carolina EMAC Deployment – The fire district received a reimbursement check from the Oregon State Fire Marshal's Office for sending Rich LaBelle to the

Hurricane Helene disaster in North Carolina. The amount of the check was \$22,904.50. This resolution authorizes the district to accept and appropriate the funds.

Weaver moved to accept Resolution 2025-14. Fagan seconded the motion. Motion carried (Yes – Dykast, Weaver, Fagan, Zurfluh)

RESOLUTION 2025-15 – SDIS Safety and Security Grant – The fire district received a reimbursement check from Special Districts Insurance Services for a Safety and Security Grant. The amount of the check was \$2,500. This resolution authorizes the district to accept and appropriate the funds.

Weaver moved to accept Resolution 2025-15. Fagan seconded the motion. Motion carried (Yes – Dykast, Weaver, Fagan, Zurfluh)

BUDGET CONSIDERATIONS – STAFFING LEVELS – Chief took some time to discuss the 2 in/2 out rule that all fire departments in the country have to follow. He talked about the 2 in/2 out rule in the context of volunteer fire districts and how difficult it is to meet these requirements during weekdays when most of the volunteers are working and not available to respond. He detailed 4 structure fires that he has responded to since he was hired by the district 2 ½ years ago. 2 of the structure fires occurred during the daytime and 2 occurred at night. He stated that the district is more likely to have enough volunteers show up to a fire to satisfy the requirements of the 2 in/2 out rule if the fire occurs during the evening or on weekends. Chief White also talked about structure fires with regard to turn out and response times. He stated that the longer a fire is allowed to burn, the bigger the fire will get. He underscored that turn out and response times are important because they allow the firefighters to fight a fire when the fire is small and controllable. Response times are also important because if a person is trapped, the faster the firefighters get to the fire, the more likely they are to successfully rescue the trapped occupant.

Chief took some time to outline some options the district has to increase staffing levels during weekdays. These would include increased tuition stipends for resident volunteers, live-in volunteers, and hiring part-time firefighters during the day. He stressed the importance of setting up infrastructure so that firefighters could live at the sub stations stating that it is unlikely that the district will be able to afford to hire additional firefighters in the near future.

Zurfluh asked what we would do if 4 people didn't show up for a structure fire. Chief detailed our response protocols with automatic aid from surrounding districts.

PUBLIC COMMENT: Sue Ellis asked what expenses are covered by the district when the board members attend conference and if the district will reserve rooms in advance or if the board members have to pay and put in for reimbursement. Ellis also thanked the district and the Barkers for their work with the Food and Gift Drive.

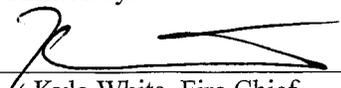
AGENDA SUGGESTIONS: Fagan would like to see the chief's job description.

GOOD OF THE ORDER & BOARD COMMENTS: Fagan thanked Chief White for inviting the board members to help with the various activities over the past couple months. Dykast reiterated his appreciation for the Barkers for their work on the Food and Gift Drive.

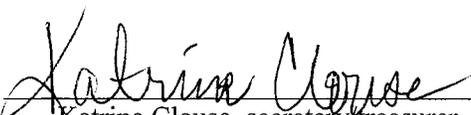
NEXT MEETING: Board Meeting on January 20th, 2026, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: **Dykast adjourned the meeting.** Meeting adjourned at 7:52 PM

Submitted by:



Kyle White, Fire Chief



Katrina Clouse, secretary/treasurer