SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 • 503-394-3000

BOARD OF DIRECTORS
MEETING MINUTES
May 19, 2026

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:
☒ Paul Dykast, President
☐ Katrina Clouse
☒ Rob Zurfluh
☒ Chad Weaver
☒ Tonya Fagan

OTHERS IN ATTENDANCE:
Fire Chief Kyle White

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

PUBLIC COMMENT: none

CONSENT AGENDA: **Weaver moved to accept consent agenda which consisted of minutes of April, payment of bills, check review, and 2025-26 expenditure sheet. Fagan seconded the motion. Motion carried (Yes – Dykast, Fagan, Zurfluh, Weaver)**

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:
Weaver moved to accept the agenda. Fagan seconded the motion. Motion carried (Yes – Dykast, Fagan, Zurfluh, Weaver)

INTRODUCTION OF GUESTS: None

CORRESPONDENCE: None

STAFF REPORTS:
Chief White –1) We have received 96.2% of the taxes we expect to receive this year. 2) Last weekend was the Lamb and Wool Fair. The fire district had a booth there throughout the weekend and performed an extrication demonstration Friday night during the car show that was well attended. The parade was held on Saturday morning and we had 9 fire apparatus in the parade. 3) The AFG and SAFER grant applications opened today. Chief is working with Chief Eckhart in Jefferson for a SAFER grant to hire a recruitment

and retention coordinator and he is working with Gates and possibly Mill City on submitting an AFG application for new SCBAs. 4) Chief White recently attended the Oregon Fire Chief's Conference in Sunriver. At the conference, he learned that House Bill 3940 may impact the way the state taxes forestland. In short, ODF may get less tax revenue, and local fire districts may get more tax revenue from forestland. They aren't going to change the way they distribute the taxes until 2027. 5) The state fire marshal spoke at the OFCA conference and stated that they are expecting the fire season to start earlier and end later. 6) At the OFCA conference, the state fire marshal stated that they have already secured funding to continue the upstaffing grant for the 2027 fire season. 7) Fire chief's evaluations will be done at the next board meeting. Board members have evaluation forms in their packet and they need to return them to Amy by June 12th.

Administrative Assistant – 1) Amy thanked Donald Nieke for his $60 donation and a thank you card will be sent out. 2) The audit has been scheduled for 9/2.

Volunteer Association – 1) No representative present.

OLD BUSINESS:
None

NEW BUSINESS:
Badge Pinning Ceremony – Chief White presided over a badge pinning ceremony where the district recognized Waylon Oland and Ed Da Pra for completing the Santiam Fire Training Academy and receiving the Firefighter 1 certification.

Amy Notary Proposal – Chief White stated that Scio Hardware was in the process of changing ownership and it is unknown if they will still offer notary services. Amy has expressed her interest in becoming a notary. Sheila Forester, the previous admin, was a notary and the district offered that service at that time. Amy is proposing that she pays to get her notary credentials and then charges a nominal fee to provide that service while on the clock in the fire station. Chief White would like to know if the board had an issue with her providing that service and collecting a fee while on the clock in the fire station. Amy also proposed that the district could split the cost of her certification. In exchange, she would offer the service free of charge while on the clock in the fire station. She could also charge a nominal fee when not on the clock and not in the fire station. There was some discussion amongst the board members. Rob Zurfluh stated that the district should run this idea by legal council to ensure that there isn't any type of conflict of interest. Chief White stated that he would contact council prior to the next board meeting. Further discussion was tabled until the next meeting.

AGENDA SUGGESTIONS: Chief White stated that we will formally adopt the budget at the next board meeting. Dykast stated that we will conduct the evaluation of the fire chief.

GOOD OF THE ORDER & BOARD COMMENTS: 1) Fagan asked about future planning sessions. There was some discussion about replacement of Engine 94, preauthorization amounts, and the logistics involved. 2) Chief White stated that going forward, he will include the credit card receipt in their board packet. Amy went over some of the typical charges on the credit card. 3) Weaver thanked the chief for putting together the budget. Chief White talked about formatting changes he made in the current budget that will solve minor math errors. He is hopeful that this formatting change will significantly shorten the amount of date entry necessary to build the budget.

NEXT MEETING: Board Meeting on June 16th, 2026, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: **Dykast adjourned the meeting.** Meeting adjourned at 7:32 PM

Submitted by:

Kyle White, Fire Chief

Katrina Clouse

Katrina Clouse, secretary/treasurer